

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on September 8, 2009*

Authority Members present: Mr. Mark Dyer
Mr. Michael Quinn
Mr. Lester Stillson
Ms. Tracey Green
Mr. Michael McFann

**Also in attendance representing
the CWS&WA:** Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer
Mr. Mary Sherlock, Esq., CWS&WA Attorney

Public in Attendance: Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on September 8, 2009. The meeting was called to order at 7:04 p.m. by the Vice Chairperson, Mr. Stillson, since Mr. Dyer arrived a few minutes late.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott reported that the Authority's crews had substantially completed the installation of a 10" water main along Old North Road.

Mr. Scott discussed the status of the Authority customers' delinquent accounts. Mr. Scott noted that of the approximately \$199,000 in delinquent accounts, \$48,000 had been associated with commercial accounts. Mr. Scott indicated that approximately \$28,000 in unpaid sewer and water billings had been structured in payment plans to help customers with delinquent accounts satisfy their sewer and water bills.

Mr. Scott discussed the late A. J. Taylor's account and the status of collection efforts on the judgement which had been awarded the CWS&WA by the Courts. In this regard, Ms. Sherlock indicated that the executors of the estate of the late Mr. Taylor could be advised regarding the status of the CWS&WA as a judgement creditor.

Mr. Scott reported that due to an electrical relay failure, the Nellie Stokes pump station would be bypassed during the necessary repair period. The bypassing of the pump station wet well would not interrupt the Authority customers' sewer services during the repair period, Mr. Scott added.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott noted that about 2.9 million gallons of wastewater had been pumped to the Kent County wastewater treatment facilities in a three-day period. Mr. Scott explained that the unusually high discharge rate had been due to stormwater infiltration into a sewer manhole in the vicinity of Layton and Camden-Wyoming Avenues. Mr. Scott indicated that a new manhole lid, capable of handling water tight inserts, had been ordered to replace the old lid (which could not have been outfitted with an insert) toward the reduction of infiltration and inflow of stormwater into the Authority's sanitary sewer system.

Engineering Report:

Mr. Gharebaghi distributed CWS&WA's press release which had been posted on September 3, 2009, regarding sewer and water usage rates. The press release highlighted the fact that for the third consecutive year, the CWS&WA's sewer and water usage rates had been held steady, Mr. Gharebaghi noted.

Mr. Gharebaghi reported that the CWS&WA crews would be providing sewer and water services to a recently annexed parcel into the incorporated limits of the Town of Camden. The Langford Bay Associates facility, at 4068 South Dupont Highway, located just south of Lochmeath way, would involve the extension of the Authority's 12 and 8-inch water mains south of Lochmeath Way. Mr. Gharebaghi noted that Tidewater Utilities which held a wide area water franchise for the Langford Bay parcel had agreed to abandon its Certificate of Public Convenience and Necessity (CPCN) in favor of the CWS&WA. Mr. Gharebaghi also indicated that in conformity with the CWS&WA Resolution No. 2006-03, the property owners would be paying for the water main extensions and sewer connection for the project.

Mr. Gharebaghi indicated that a video tape of the construction activities at Old North Road water main up-sizing project was available for viewing by interested Board Members immediately following the Regular Meeting.

Mr. Gharebaghi reported that the State Department of Health and Social Services, Office of Drinking Water (DHSS, ODW) Drinking Water State Revolving Fund (DWSRF) program for 2009, had been reviewed. Interested Board Members were invited to review the DWSRF program pre-application documents, available at the CWS&WA Office.

Mr. Gharebaghi reported that he had met with the project engineer for the proposed CR Plaza commercial land development project. According to Mr. Lieberman of Larson Engineering, Mr. Gharebaghi continued, the project would proceed to the construction phase upon windup of the project financing.

Mr. Gharebaghi reported that at the request of Mr. Fazio, Mr. Scott and he had met with Mr. Fazio of Remington, Vernick and Beach, the Town of Camden's Engineer. Mr. Gharebaghi indicated that the purpose of the meeting had been to broaden the channels of communication and cooperation between the Town of Camden and the CWS&WA.

Legal Report:

Ms. Sherlock indicated that she had not yet heard from E & D Holdings regarding the transfer of the deed for the 0.47 Acre parcel at the Camden Business Center. Updated reports about this matter would be provided at future Regular Meetings, Ms. Sherlock added. Ms. Sherlock also shared her new contact information with the Board.

Approval of the Consent Agenda:

There were no items removed from the Consent Agenda.

Motion: Ms. Green made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Visitors' Comments:

The Honorable Mayor Marasco of the Town of Wyoming and Mr. Gene McFann expressed concern about the inordinate stormwater infiltration and inflow (I&I) into the CWS&WA sewer system. Mr. Scott provided a detailed explanation of the Authority's I&I issues. Mr. Scott noted that owing to the age of the Authority's sewer system, I&I problems could not be expected to be completely eliminated, however, ongoing efforts would reduce instances of I&I in the future, he added..

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Mr. McFann. Motion carried unanimously.

The Regular Meeting adjourned at 8:02 p.m.

The next Regular Meeting will be held on October September 11, 2009, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Jennifer Spence, CICA
Secretary